



Cosmetic, Implant & Family Dentistry

**Please read thoroughly. It describes our policies on Financial arrangements and missed appointments.**

To our Valued Patient,

Because we are committed to you as a valued patient, we believe it is important for you to know what the cost will be. We communicate with your insurance company to verify benefits and estimate what your patient's portion would be for the procedures you need based on the information given to us by your insurance company. Benefits are determined by your insurance company upon their receipt of actual claims for dental services, and claims are subject to various criteria specified by your insurance plan. Therefore, keep in mind, these are Estimates Only. We will provide you with the most accurate information available at the time of service but CANNOT guarantee what your out of pocket expense will be. Receiving our services indicates your acceptance of responsibility to pay regardless of our estimate; and all charges not paid by your insurance company are your responsibility regardless of the reason for nonpayment. While we are here to assist with any concerns you may have, it is ultimately your responsibility for knowing the provisions and limitations of your policy. Your insurance policy is a contract between you, your employer and the insurance company. We are not a party to that contract. Our relationship is with you; not your insurance company. Please understand that our responsibility is to provide you with treatment that best meets your needs, and not to try to match your care to insurance plan limitations. We accept cash, checks, credit cards and ATM cards linked to MC/Visa. We do not finance our patient's dental care; however we can refer you to companies that can do this for you if needed. Any balances on accounts are subject to a finance charge after 30 days.

Your time is very valuable to us. Therefore, we make every effort to stay right on time with our schedule. We need your cooperation to keep everyone's appointments at their correct times. Any changes affect many people, one late person delays others who follow their appointment times. Please be on time and call us for any reason you may be late. When an appointment is missed without 48 hours notification, you may be charged a \$40 fee. We need 48 hours to make arrangements for someone else to fill that time slot. We confirm your appointments the day before but it is ultimately your responsibility to remember the appointments you have set with us.

Please call us for any questions you may have described here. We are here to help you in any way regarding your treatment, financial obligations, etc.

We appreciate the confidence you have placed with us. We are here to educate, improve your oral health, and leave you with a beautiful smile.

Cordially,

Dr. May Conte DDS

Please sign below stating you have read and understand the information described above.

X \_\_\_\_\_